

Content Review Policy (CRP)

This Website is the face of Medical Education & Drugs Department (MEDD), Government of Maharashtra, India. It is therefore required to keep the content on the Website current and up-to-date and hence there is a need for the Content Review Policy. Since the scope of the content is huge, different Review Policies are defined for the diverse content elements.

The Review Policy is based on different type of content elements, its validity and relevance as well as the archival policy. The matrix below gives the Content Review Policy:

S. No.	Content Element	Type of Content			Moderator	Approver	Contributor
		Routine	Priority	Express			
1	About Ministry/Department/ State (About Medical Education & Drugs Department)	√		√	Web Information Manager	Deputy Secretary, eGovernance, MEDD	Content Manager
2	Programme /Schemes	√	√	√	Web Information Manager	Directorate/ Head of Departments under MEDD	Content Manager
3	Policies (Policies and GRs)	√		√	Web Information Manager	Directorate/ Head of Departments under MEDD	Content Manager
4	Acts/Rules	√		√	Web Information Manager	Directorate/ Head of Departments under MEDD	Content Manager
5	Circular/Notifications	√	√	√	Web Information Manager	Directorate/ Head of Departments under MEDD	Content Manager
6	Documents/Publications/Reports	√	√	√	Web Information Manager	Directorate/ Head of Departments under MEDD	Content Manager
7	Directories/ Contact Details (Directorate/ Departments under MEDD)	√	√		Web Information Manager	Directorate/ Head of Departments under MEDD	Content Manager
8	Tenders	√	√		Web Information Manager	Directorate/ Head of Departments under MEDD	Content Manager
9	Banners	√	√	√	Web Information Manager	Directorate/ Head of Departments under MEDD	Content Manager